

KENTUCKY BOARD OF SOCIAL WORK
MINUTES OF THE BOARD OF DIRECTORS' MEETING
Tuesday, October 25, 2016

A regular meeting of the Kentucky Board of Social Work was held on Tuesday, October 25, 2016, at the board office located at 43-44 Fountain Place, Frankfort KY 40601.

MEMBERS PRESENT

Bill Adcock, LCSW, Chair
Dr. Jay Miller, Vice Chair
Sally Rhoads, LCSW
Sharon Sanders, LCSW
Jay Davidson, LCSW
Hilma Prather

MEMBERS ABSENT

Janice James, LCSW

OTHERS PRESENT

Brian Judy, Board Counsel, Assistant Attorney General

BOARD STAFF PRESENT

Florence Huffman, Executive Director
Lindsay Redman, Staff
Lisa A. Turner, Staff
Molly Bode, MSSW Intern
Pat Wasson, Staff

CALL TO ORDER

Bill Adcock, LCSW, Chair, called to order the regular meeting of the board at 11:10 a.m.

APPROVAL OF MINUTES

A motion was made by Jay Davidson to approve the minutes of the September 27, 2016 board meeting as presented; seconded by Sharon Sanders, motion carried.

EXECUTIVE DIRECTOR'S REPORT

Florence Huffman, ED
Lindsay Redman

- a. Operations Report for September 2016
 - 1) Documents Received and Processed
 - Applications received: 56 total
 - Applications approved: 49 total (Bachelors exam: 9; Masters exam: 25; Clinical exam: 15)
 - Initial licenses issued: 53 total (LSW: 6; CSW: 28; LCSW: 19)
 - Supervision contracts: 64 contracts were approved; 22 contracts were deferred due to incomplete contracts
 - Reinstatements: 8
 - Temporary Permits: 2 non-clinical temporary permits approved
- b. Education and Outreach / Technology
 - The board is receiving positive reports from licensees about the new website design and Self Service Portal.
 - The Kentucky October 2016 newsletter has been emailed and will be mailed to all licensees (for database cleanup).
 - Kentucky Interactive is designing an electronic newsletter which will be compatible for mobile devices.
 - Public Outreach & Education: A motion was made by Hilma Prather to approve the concept of a public relations campaign during Social Work Month in March 2017 to include Public Service Announcements, news releases, and articles in state-wide

newspapers; and insuring that the message is to protect the public; seconded by Jay Davidson, motion carried.

- c. ASWB 2016 Delegate Assembly is on November 17-20, 2016 in San Diego.
- d. Our MSSW Intern Molly Bode is completing a project on "A Decade of Complaints" as an analysis of disciplinary actions from 2006 to 2016.

FINANCIAL REPORT

Florence Huffman, ED

- a. Report of Expenditures and Revenues
 - September 2016
 - Sum of Revenues: \$28,280
 - Sum of Expenditures: \$27,612
 - Cash Balance: \$418,874
- b. Travel and Per Diem
 - A motion was made by Sharon Sanders to approve board members' travel and per diem; seconded by Hilma Prather, motion carried.

COMMITTEE REPORTS

Bill Adcock, Chair

- a. Complaint Review: Janice James, LCSW (absent) and Bill Adcock, LCSW
 - 15-19: The committee recommended that an investigation be opened; seconded by Sharon Sanders, the board approved the recommendation.
 - 16-29: The committee recommended that an investigation be opened; seconded by Jay Davidson, the board approved the recommendation.
- b. Application Review Committee: Jay P. Davidson, LCSW and Sharon Sanders, LCSW
 - The committee's recommendation made on September 27, 2016 to approve the LCSW application from Brian Baker was seconded by Sally Rhoads, motion carried.
- c. Supervision: Dr. Justin Miller, CSW; Sally Rhoads, LCSW; Jay Davidson, LCSW
 - No report for today's meeting.
- d. Continuing Education: Dr. Justin Miller, Ph.D. and Hilma Prather
 - No report for today's meeting.

OLD BUSINESS

Bill Adcock, Chair

- a. The personnel evaluation for Florence Huffman was passed to the December meeting.
- b. A motion was made by Sally Rhoads to accept the response to the solicitation for a licensed social worker received from Edwin Hackney, LCSW; seconded by Sharon Sanders, motion carried.
- c. The Continuing Education regulation 23:075 is set to be filed and a public hearing date is set for December.

NEW BUSINESS

Bill Adcock, Chair

A motion was made by Sally Rhoads to approve the refund requests received from Shelbie Lyon; Delora Trusty; Hilary Meredith, and Denver Combs; seconded by Jay Davidson, motion carried.

ADJOURNMENT

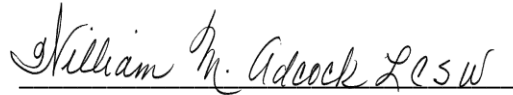
There being no further business to come before the board, a motion was made by Hilma Prather to adjourn; seconded by Sally Rhoads, motion carried.

NEXT MEETING: 11.am. EST, December 6, 2016, 43-44 Fountain Place, Frankfort, KY 40601

REVISED BOARD MEETING SCHEDULE

December 6, 2016 is scheduled as a new board meeting date. The regularly scheduled November and December meetings have been cancelled.

Approved:

A handwritten signature in cursive script that reads "William M. Adcock LCSW". The signature is written in black ink and is positioned above a horizontal line.

William M. Adcock, Chair
December 6, 2016